


## PARTICIPATION DEVELOPMENT LEAD

<p>TGP Cymru is the leading Wales based charity, which supports and represents vulnerable children, young people and families through a range of projects, training and campaigning. TGP Cymru services are funded by multiple funders and deliver services pan-Wales.</p>	
<p><b>TGP Cymru Department:</b> TGP Cymru</p>	
<p><b>Responsible to:</b> RAFGM Team Manager</p>	
<p><b>Location:</b> Home based</p>	
<p><b>Purpose of role:</b> To develop a participation strategy for children and young people who use TGP Cymru services and to lead on implementation of the strategy across the organisation, supporting the development within all projects and services.</p>	
<p><b>Accountabilities / Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Promote awareness of children’s rights with Children and Young People and raise awareness and enhance knowledge of participation.</li> <li>• Develop a Participation Strategy for TGP Cymru</li> <li>• Lead on implementation of the strategy across the organisation, supporting the development within all projects and services.</li> <li>• Facilitate Children and Young People’s membership of local and national Forums and establish a mechanism and opportunities for young people to influence provision and services</li> <li>• Organise and facilitate consultation and participation events that promote and reinforce consistent and effective participation.</li> <li>• Establish an effective framework of reporting, methods of recording, and evaluating the participation process.</li> <li>• Co-facilitate workshops, forums and meetings for Children and Young People to take forward wider issues identified by them, to influence decision making and the systems that impact on their lives.</li> <li>• Assess outputs against the framework of agreed outcomes by the monitoring of activity and the collection of appropriate information including feedback from young people</li> <li>• Comply with TGP Cymru’s policies and procedures to include finance, reporting, data management and safeguarding</li> <li>• Promote equal opportunities and anti-discriminatory practice through the work undertaken within post</li> <li>• Undertake such other duties and responsibilities as may reasonably be required by the Organisation and which are consistent with grade.</li> </ul>	

**Performance Indicators**

- Responsible for the delivery of key performance indicators and standards of practice.
- Quality of service and compliance against statutory, regulatory, organisational and best practice standards and requirements.
- Achievement of service and individual objectives and targets.

**Line management responsibility):**

0

**Budget management responsibility:**

£0

**Grade:**

MS7

**Working conditions:**

37 hours per week with a flexible approach to the working week that will involve some weekend and evening working and occasional stay away from home overnight to attend meetings, conferences, or training.

Travel to various locations across Wales and the UK is also required.

**Qualifications**

- A professional qualification in social work, youth and community work or related discipline such as Health and Education (desirable)

**Skills and abilities / competencies**

The post holder will be able to

- Produce quality results in a service-orientated and timely manner and is committed to deliver agreed outcomes
- Work well with colleagues and partners and acknowledge the different ideas, perspectives and backgrounds of others
- Plan and organise work and manage time effectively
- Communicate effectively i.e. express information and ideas in a clear, concise and accurate manner; listens actively and ensures information is shared.
- Be open to new approaches and ideas, respond positively to change and adapt quickly to new situations
- Seek opportunities for continuous learning and professional growth

### **Knowledge / Experience**

The postholder will be able to demonstrate a sound understanding and record of achievement in the following:

- Participation / Consultation
- Children's rights
- Working in partnership with children / young people
- Working with children / young people to identify how and by whom they wish to be represented
- Safeguarding

### **Other**

- Display TGP Cymru values and behaviours at all times and actively promote them in others
- Commitment to equality and diversity
- Full driving licence and have access to transport (*In certain circumstances consideration may be given to applicants who as a consequence of a disability are unable to drive.*)
- Ability to speak Welsh (desirable)