

## ADVICE AND ADVOCACY WORKER

TGP Cymru is one of the leading Wales based charities, which supports and represents vulnerable children, young people and families through a range of projects, training and campaigning. TGP Cymru services are funded by multiple funders and deliver services pan-Wales.



**TGP Cymru Department:** Family Services

**Responsible to:** Advice and Advocacy Senior Practitioner

**Location:** Hybrid working with travel around South Wales.

### **Purpose of role:**

To deliver advice and advocacy to respond to the needs of Gypsy, Roma and Traveller families across South Wales.

The Travelling Ahead project provides an advocacy service working with Gypsy, Roma and Traveller communities around Wales (children, young people and adults) supporting access to rights and entitlements, addressing inequalities and tackling discrimination.

The Travelling Ahead team are home-based with a mix of virtual and face to face working. We also run an advice service for EU Roma families across Wales to apply for settled status in the UK, a carers support project and community advocacy projects

### **Accountabilities / Responsibilities**

- Engage and Support Gypsy, Roma and Traveller community members
- Provide advice and advocacy to Gypsy, Roma and Traveller community members
- Develop accessible information in community languages
- Raise awareness, understanding and enthusiasm for the Service's work, amongst the Gypsy, Roma and Traveler community and relevant professionals.
- Assist the Senior Practitioner to assess the Service's outputs against the framework of agreed outcomes by the monitoring of activity and the collection of appropriate information including feedback from service users
- Comply with TGP Cymru's policies and procedures to include finance, reporting, data management and safeguarding
- Promote equal opportunities and anti-discriminatory practice through the work undertaken within post
- Undertake such other duties and responsibilities as may reasonably be required by the Organisation and which are consistent with grade.

### **Performance Indicators**

- Responsible for the delivery of key performance indicators and standards of practice.
- Quality of service and compliance against statutory, regulatory, organisational and best practice standards and requirements.
- Achievement of service and individual objectives and targets.

**Line management responsibility (as of 04/08/25):**

0

**Budget management responsibility (as 04/08/25):**

£0

**Grade:**

Scale 2

**Working conditions:**

21 hours per week with a flexible approach to the working week that may involve some weekend and evening working and occasional stay away from home overnight to attend meetings, conferences or training.

Travel to various locations across Wales and the UK may also be required.

**Qualifications**

- Advice and / or Advocacy qualification or willingness to work towards one
- A professional qualification in social work, youth and community work, or related discipline such as Health and Education (desirable)

**Skills and abilities / competencies**

The post holder will be able to:

- Produce quality results in a service-orientated and timely manner and is committed to deliver agreed outcomes
- Work well with colleagues and partners and acknowledge the different ideas, perspectives and backgrounds of others
- Plan and organise work and manage time effectively
- Communicate effectively i.e. express information and ideas in a clear, concise and accurate manner; listens actively and ensures information is shared.
- Be open to new approaches and ideas, respond positively to change and adapt quickly to new situations
- Seek opportunities for continuous learning and professional growth

**Knowledge / Experience**

The postholder will be able to demonstrate a sound understanding and / or record of achievement in the following:

- Working with children / young people and adults within the community
- Working with Gypsy, Roma and Traveler children, young people and adults (Desirable)
- Knowledge of issues impacting Gypsy, Roma and Traveller children, young people and adults in the UK
- Knowledge and understanding of advocacy and the difference between advocacy and advice
- Information / Advice giving in a professional capacity
- Safeguarding

**Other**

- Display TGP Cymru values and behaviours at all times and actively promote them in others
- Commitment to equality and diversity
- Full driving licence and have access to transport (*In certain circumstances consideration may be given to applicants who as a consequence of a disability are unable to drive.*)
- Ability to speak Welsh (desirable)